

NORTH CRAWLEY PARISH COUNCIL



Clerk: Mrs P Reynolds-Nunn, 25 Park Close, Moggerhanger, Beds, MK44 3RY
Tel: 01767 641281

Minutes of Parish Council Meeting Tuesday 6 September 2016

Present:

Cllr R Hatton (Chair), Cllr K Rogers, Cllr J Small, Cllr T Stapleton, Cllr J Hobbs, Cllr E Potts, MK Ward Cllr K McLean, RFO S Bushnell, 8 members of the public

Item 1 06/09/16	Apologies: MK Ward Cllrs P Geary & D Hosking, Cllr G Magee, and Mrs P Reynolds-Nunn (Clerk). The apologies were accepted.
Item 2 06/09/16	Declarations of interest: Cllr Hatton declared an interest in the Chequers Lane planning application. She managed the cottage next door on behalf of its owners. Cllr Potts declared at interest in the planning application at The Nook, Little Crawley.
Item 3 06/09/16	The Minutes of the Parish Council meeting held on 5 July 2016 were agreed and signed as a true record of that meeting.
Item 4 06/09/16	Scan Reporter: Cllr Rogers agreed to action the SCAN report this month
Item 5 06/09/16	Planning: Chequers Lane: It was reported that a planning application had been submitted for a three bedroomed detached house in the garden and on part of the car park of the Chequers Public House. The current owners of the Chequers had made the application. Several concerns were expressed about the application – the house was very high (8.12 m) and was out of keeping with the surrounding properties, particularly the small cottage next door; Chequers Lane was too narrow to cope with the construction traffic and access to other properties would be affected; the garden and car park of the Chequers would be removed which would take away a village amenity; light to the cottage next door would be affected; it was in the middle of the Conservation Area. Cllr McLean advised that any objections to the planning application should be related to planning policy and not made on emotional grounds. He also suggested, should the application be approved, that a traffic management plan was requested for

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	<p>the building phase so that the impact would be as low as possible. It was AGREED to ask the Planning Department for a site meeting. Cllr McLean said that although he would not be able to attend because he was on the Planning Committee, Cllrs Geary and Hosking might attend if they were available. It was also suggested that members of the public who were affected by the application should write in to the Planning Department with their objections.</p> <p>Tree Preservation Order: 47 High Street. This was noted.</p> <p>The Nook, Little Crawley: This application was considered at an interim meeting of the Parish Council held in August. It was confirmed that the Parish Council had no objections to the proposed works.</p> <p>3 Hackett Place: There were no objections to this application.</p> <p>Cranfield Development – 16/02039/OUT: Cllr Hatton reported that she had tried to contact Lisa Newlands at Central Beds Council about a traffic management plan on several occasions but had not been successful so far. She was waiting for a response to her messages and emails.</p>
<p>Item 6 06/09/16</p>	<p>Neighbourhood Plan Cllrs Potts reported that the draft Terms of Reference had been drawn up. There were now 10 volunteers, which was a very good response, but more would be welcome. The next meeting would be on Monday 12 September and meetings would subsequently be held on the third Monday of each month, starting in October. At the next meeting, the Chair and Vice Chair of Sherington Parish Council would be attending for a Q and A session.</p>
<p>Item 7 06/09/16</p>	<p>Ward Councillor’s Report Cllr Keith McLean reported that MK Futures 2050 had now been completed and was adopted by the MKC in mid July. There had been a lot in the press about future development in Cranfield but much of this was speculative. Developments in Aylesbury Vale and the East/West Rail Link would also affect this. A revaluation was being undertaken of the vacant bungalow in Bryans Crescent. A review of MKC maintained play areas was currently taking place. It was noted that the play area in North Crawley was maintained by MKC. There had been complaints about Home to School transport and residents were asked to let him know if there had been problems in North Crawley. Cllr Rogers reported that the Ousedale bus had been one hour late today. Neighbourhood Plans were going well with more Parish Councils taking part. The sharing of experiences between Parish Councils was very helpful as it helped to avoid any pitfalls. Cllr McLean was asked about the relationship between MK Futures 2050 and Plan MK. The latter was a legal process with the next consultation taking place later this year. The responses received would be reviewed and a formal plan drawn up by late 2017. The adoption of the plan would be in mid 2018. The elements included in MK Futures 2050 would be</p>

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	taken into account within Plan MK.			
Item 8 06/09/16	Finance Report			
	Receipts:			
	RECEIVED FROM	AMOUNT	CHQ/CASH	DETAILS
	H W Mason and Sons	£125.00	Cheque	Interment fee – William Finch Leicester
	H W Mason and Sons	£70.00	Cheque	Additional inscription fee – William Finch Leicester
	Payments:			
	PAYEE	AMOUNT	CHEQUE	DETAILS
	RTM Landscapes Ltd	639.98	101870	Grass cutting – July 2016
	H W Mason and Sons	£1,560.00	101871	Restoration of War Memorial
	G Martin and Sons	£600.00	101872	Hard landscaping work in cemetery
	R Hatton	£49.98	101873	Reimbursement for ties and cufflinks re tractor rides at Queen’s Birthday event
	Sage UK Limited	£6.00	Direct debit	Payroll software – August 2016
	Glasdon UK Limited	£225.66	101874	50 litre litter bin for recreation ground
	RTM Landscapes Ltd	£180.00	101875	Work carried out in Nixies Walk
	RTM Landscapes Ltd	£583.99	101876	Grass cutting – August 2016
O Rose	£170.00	101877	Tree and hedge work	
North Crawley United Charities	£40.00	101878	Rental of land at Broadmead 1.9.15 to 31.8.16	
R Hatton	£40.99	101879	Reimbursement for flowers bought for Chair of IMC	
Sage UK Limited	£6.00	Direct debit	Payroll software – September 2106	
Anglian Water	£12.36	Direct debit	Churchyard water 24.5.16 to 25.8.16	

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	<p>All payments include VAT where appropriate</p> <p>Financial Regulations (Adopted May 2016): It was agreed to amend clause 11.1.h from:</p> <p>“When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £3,000 and above £100 the Clerk or RFO shall strive to obtain 3 estimates. Otherwise, Regulation 10.3 above shall apply”</p> <p>to the following text as this was more comprehensive and would give more flexibility when obtaining quotes for goods and services:</p> <p>“All members and Officers are responsible for obtaining value for money at all times. An officer issuing an official order shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, as follows: Value up to £499 - a written or verbal quote must be obtained Value £500 to £5,000 - three telephone quotes/internet prices must be obtained if possible (record to be kept of quotes received). Value £5,001 to £100,000 - a minimum of three written quotes must be obtained if possible Value over £100,000 - a minimum of four tenders must be obtained”</p>
<p>Item 9 06/09/16</p>	<p><u>Churchyard matters</u></p> <p>The late William Finch Leicester – Interment Fee (£125) and Additional Inscription Fee (£70) received for Plot 3-162</p> <p>Wildflower garden: A resident had asked at the previous meeting whether there could be a wildflower garden at the bottom of the cemetery that would attract butterflies and bees. A site meeting had subsequently been held but no clear decision made. The councillors who had not been at the meeting agreed to go and have a look at a potential site for this garden. The area in the corner near to the school was suggested and it was noted that someone would need to maintain the garden. It was decided to discuss again at the next meeting.</p>
<p>Item 10 06/09/16</p>	<p><u>Parish Council website</u></p> <p>S Bushnell reported that she had uploaded the minutes of the last meeting of the Neighbourhood Plan meeting but had not uploaded the Terms of Reference as they were still in draft form.</p> <p>Cllr Potts reported that a North Crawley Community Facebook Group already existed and she suggested that this could be used to publicise the Neighbourhood Plan and other relevant matters. This was agreed and was thought to be a better alternative to having Facebook/Twitter links on the Parish Council website.</p>

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<p>Item 11 06/09/16</p>	<p><u>Residential Safety:</u> Cllr Hatton met with Kim Hills, Interim Senior Head of Highways to discuss various matters as follows: Gog Lane – signage was needed as the lane was too narrow for HGV’s Folly Lane – SLOW sign was needed Chicheley Road – Upright kerbs had narrowed the road and a SLOW sign was needed Nixies Walk – It was noted that this had not been resurfaced for several years and was in a bad state of repair Orchard Way – Pavements were in a bad state in places. It was confirmed that priority was always given to pavements on the ”house side”. The side by the grass verge was therefore not a priority. Chequers Lane – on the programme for 2017/18 Bollards by Bakehouse – this was progressing Extra bollards in High Street and outside The Cock – these were progressing.</p> <p>Village Green (Wasteground): Cllr Hatton reported that she and Cllr Rogers had planned to take down the flagpole for maintenance but could not do this due to a car parked in the way by a resident who had gone on holiday. A discussion took place as to whether car parking could be prohibited on the Wasteground so that it could become an actual Village Green. It was noted that the difficulty with this would be that either everyone had to be prevented from parking, including residents, or it had to be available as a car park to anyone.</p>
<p>Item 12 06/09/16</p>	<p>Consultations with other bodies: Nothing to report</p>
<p>Item 13 06/09/16</p>	<p>Councillors Items: Cllr Stapleton had completed his survey of the Parish Council assets and reported the following:</p> <p>Peter’s Path at Broadmead – One of the benches was in a bad state of repair and needed attention. Cricket field – There was an old bench near the Kilpin Green kissing gate that was not bolted down. It needed attention and it was agreed that either it should be replaced with a new bench or it should be removed and not replaced. Grit bin, Chicheley Road – This was on its side. It was however owned by MKC. Noticeboard on The Cock – The Cock and general community was now using the old Parish Council noticeboard. It was however in a bad state of repair and needed to be renovated. It was agreed that The Cock would be advised that the Parish Council would take it down unless The Cock wanted to take ownership of it. Dumped car behind houses in Folly Lane – a photograph of this car was noted.</p>

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	A resident had mentioned the question of the flooding in the base of the bus shelter again. It was agreed that a photo would be taken when there was heavy rain so that the extent of the problem could be ascertained.
Item 14 06/09/16	Questions from Residents:- None
Item 15 06/09/16	The meeting closed at 8.55 pm. All were thanked for their attendance and support. <u>The date and time of the next meeting was confirmed as Tuesday 4 October 2016 at 7.30 pm in the Village Hall.</u>

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