

North Crawley Parish Neighbourhood Plan Minutes of Interim Meeting

Meeting Held: The function room of The Cock Inn, 24 April 2017

Distribution: Those present, the steering group, the Parish Council, Parish Council website, mailing list

Meeting No: 11

Introduction

Gary Magee, Secretary outlined the agenda and objectives of the meeting.

Apologies for absence were received from Mike Wilson and Alexander Boswell.

Updates on the event planning

Speakers

Mark Lancaster MP will not be able to attend our event but has approached Cllr Keith Mclean on our behalf. All present agreed that Keith would be a great speaker and that we would also benefit from having our own Ward Councillor Peter Geary on hand for the event.

Confirm Cllr Keith Mclean's attendance, timings and content of his talk.

Action: Gary Magee

Display boards and content

Andrew has located the display boards and is working on securing them along with the historical society's content

Action: Andrew Tusting

The NCPNP display will include our vision and mission, an explanation of what a Neighbourhood Plan is, a route map showing where we are in the overall process and an explanation of how residents and stakeholders can get involved.

Try to create an easy to understand, bespoke route map for our display.

Action: Alan Bell

Chase the content of the MK Plan display.

Action: Gary Magee

Update and print the contact details and feedback sheets.

Action: Gary Magee

Layout the content of our display and watch the two videos to be shown at the event "What is Neighbourhood Planning?" and "North Crawley, a history".

Action: All, next Monday



Sourcing refreshment and glasses

Based on 70 attendees, we will cater for up to 100 people offering red wine, white wine and soft drinks. Offering 175ml per person this equates to 9 bottles of red (Merlot), 9 bottles of white (Sauvignon Blanc), one case of Diet Coke, one case of still water & 12 litres of orange juice.

Tesco or Waitrose have been approached and we are awaiting their responses.

Action: Gary Magee

Source the bottle of Champagne as the draw prize.

Action: Gary Magee

Publicising the Event

The event has been publicised in the SCAN. Flyers will be put on noticeboards and will also be distributed with the May copy of the SCAN (A big thank you to Matthew and Julia Chinn).

Print 400 leaflets for distribution with the next issue of the SCAN?

Action: Gary Magee

Send or give copies of the updated poster to the clubs, school, nursery, dairy and shop.

Action: Andrew Tusting & Robin Marlin

Date of the Next Meeting

The next interim event planning meeting will be held on Monday, 01 May at 7:30 pm in the function room of The Cock Inn. We aim to agree the content of our display board and preview the two videos to be used at the event.