

# NORTH CRAWLEY PARISH COUNCIL



**Acting Clerk:** Mrs S M Bushnell, 3 Folly Lane, North Crawley, Newport Pagnell, MK16 9LN (01234 391501)

## Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 2 October 2018 at 7.30 pm

<b>Present:</b>	Parish Councillors: L Maclennan (in the chair), G Magee and J Sandall Acting Clerk and RFO S M Bushnell PCSO Kirsty Martinson and PCSO Terry Rhodes 7 members of the public	ACTION
01/10/2018	<b>Apologies for Absence</b> Parish Councillor R Hatton Ward Councillors K McLean, D Hosking and P Geary PCSO C1018 Arlene Ormston	
02/10/2018	<b>Membership of Parish Council</b> It was reported the Cllr Fryer had reluctantly resigned from the Parish Council. Best wishes and thanks for her work would be passed on to her. There were now three vacancies for councillors. It was agreed that some publicity and information material should be produced for circulation in order to hopefully attract residents who would like to consider becoming councillors.	
03/10/2018	<b>Declarations of Interests:</b> None	
04/10/2018	<b>Approval of Minutes:</b> The Minutes of the Parish Council meeting held on 4 September 2018 were agreed and signed as a true record of the meeting.	
	<b>Matters Arising:</b>	
05/10/2018	<b>Minute 04/06/2018 – MK Play Association:</b> Cllr Magee reported that an application for grant aid had not yet been drafted. The Acting Clerk reported that she had recently received an email from MK Play Association asking whether the Parish Council wanted to book any after school play sessions.	

Signed: Chair ..... Clerk ..... Date .....

06/10/2018	<b>Minute 09/06/2018 - 16/01099/FUL and 17/01338/DISCO – site at the junction of Chicheley Road and Gog Lane, Little Crawley:</b> As the ward councillors were not present, there was nothing further to report on this matter.	
07/10/2018	<b>Minute 10/01/2018 - Ring Croft Farm:</b> There was nothing further to report on this.	
08/10/2018	<b>Minute 19/09/2018 - 18/01849/OUT – Erection of detached bungalow on land at Orchard Way:</b> This application had been approved.	
09/10/2018	<b>Minute 27/9/2018 – IMC:</b> The Clerk reported that she had contacted MKC about the maintenance of the play area but had not yet received a response.	
10/10/2018	<b>Minute 28/09/2018 – North Crawley Road:</b> The Clerk reported that she had contacted MKC and had received the response that this had been inspected but was deemed not bad enough to be repaired. The Clerk would be contacting them again and sending photos to emphasise the extent of the problem.	Clerk
11/10/2018	<b>Update from PCSO Arlene Ormston:</b> PCSOs Martinson and Rhodes reported that there had been two break ins since the last meeting which had resulted in the theft of two cars. There were no similarities between the two incidences. They advised that CCTV and burglar alarms were helpful in deterring crime and that they would be very willing to visit residents to advise on security. A caravan had also recently been stolen from Little Crawley. They also emphasised that car keys should not be kept near to the front door.	
	<b>New Planning applications:</b>	
12/10/2018	<b>18/02165/FUL: Proposed boundary wall between Lancaster Cottage and the Chequers PH. Temporary fence to be erected for a short term to mark new boundary.</b> There were no objections to this application.	
13/10/2018	<b>18/02155/OUT: Outline application for residential development (15 units) with approval of access, land at Moat Farm:</b> The Parish Council had already sent a letter of objection to MKC Planning concerning this application. The objections had been similar to those voiced at the time of the previous application for 76 dwellings and the subsequent planning appeal. Confirmation had also been	

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	made that the Parish Council wished the application to be referred to the Development Control Committee/Panel for determination.									
14/10/2018	<b>Neighbourhood Plan:</b> Councillor Sandall reported that, following comments received during the consultation period, some amendments had been made to the draft plan. It had been recommended that, for transparency, a second consultation should be run. The amended draft plan had been read by councillors and it was agreed that it would be approved and submitted for a second six week consultation period commencing on 5 October. The Chair did however comment that it was important that the tree in the Slipe was adequately protected. After the second consultation period and review of any comments received, it would be sent to the Adjudicator and finally to MKC who would set up the referendum where residents could vote for or against the draft plan.									
15/10/2018	<b>Landscaping Services from 2020:</b> Following the discussion at the last meeting and more detailed consideration of the issues involved, it was agreed that the Clerk should contact RTM Landscapes and obtain an estimate of the cost of carrying out this additional landscaping work. This cost could then be compared with the indicative figure which MKC had given for the devolved funds that would be available. It seemed likely that the gap between the two figures would be too great to take on this additional responsibility as the shortfall would have to be made up from the parish precept. It was also understood that Stoke Goldington PC had decided to remain with MKC for these services. A decision would be made at the next meeting when more facts would be available.	Clerk								
16/10/2018	<b>Ward Councillor's Report:</b> Due to an important MKC Cabinet Meeting, none of the Ward Councillors were present. The main item on the agenda at the Cabinet meeting was the MKC Infrastructure Bid which all Olney Ward councillors had vehemently opposed. They had therefore felt it was important that they all attended in order to continue to voice their objections.									
17/10/2018	<p><b>Finance Matters:</b></p> <p>RECEIPTS: None</p> <p>PAYMENTS:</p> <table border="1"> <thead> <tr> <th>PAYEE</th> <th>AMOUNT</th> <th>CHEQUE</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>Sage UK Ltd</td> <td>£7.20</td> <td>DDebit</td> <td>Payroll software –</td> </tr> </tbody> </table>	PAYEE	AMOUNT	CHEQUE	DETAILS	Sage UK Ltd	£7.20	DDebit	Payroll software –	
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				October 2018	
	S M Bushnell	£7.00	101994	Reimbursement for hire of Village Hall for Neighbourhood Plan meeting	
	S M Bushnell	£537.79	101995	Clerk's salary – July to September 2018	
	HMRC	£358.40	DDebit	PAYE due on above salary	
	Wave (Anglian Water)	£16.73	DDebit	Churchyard water to 9.9.18	
	PKF Littlejohn LLP	£240.00	101996	External audit fee 2017/18	
	M Chilton	£218.00	101997	Bin emptying and bin bags to 30.9.18	
	L Maclennan	£28.00	101998	Reimbursement for printing 4 x A1 landscaping plans	
	RTM Landscapes Ltd	£511.82	101999	Grass cutting – September 2018	
	Note: Payments include VAT where appropriate				
18/10/2018	<b>External Auditor Report 2017/18</b> The Clerk reported that the External Auditor Report and Certificate had been received. Apart from the following comment, on the basis of their review and in their opinion, the information submitted to them was in accordance with Proper Practices and no other matters had come to their attention which raised any concerns. The comment had however been made that two entries on the bank reconciliation had been shown in the incorrect financial year. The Clerk would now arrange for the certificate and other documents to be published in accordance with the regulations.				Clerk
19/10/2018	<b>Churchyard Matters:</b> There were none to report.				
20/10/2018	<b>GDPR (General Data Protection Regulation):</b> The email addresses for the Chair and Vice Chair had not yet been set up.				Clerk
21/10/2018	<b>Councillors' Items:</b> <b>Highways:</b> Cllr Sandall reported that MKC had confirmed that they would ensure that the drains were cleared of stones, etc. after originally saying that this was not a safety concern. Hopefully this would mean that there would be no problems when heavy rain occurred during the winter months. <b>Community Safety:</b> Cllr Hatton had sent in a question as to				

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	<p>whether it would be possible for North Crawley to have ANPR (Automatic Number Plate Recognition) cameras at entrances to the village. The PCSOs confirmed that these were effective in crime reduction and detection but were costly. It was also not always possible to get permission to install them in certain locations. It was agreed that this would be taken up with PCSO Ormston.</p> <p><b>Rural Paths:</b> It was reported that the path at the back of the Rectory to Cradle Plank was overgrown with brambles. This would be investigated.</p> <p><b>Remembrance Sunday:</b> It was agreed:</p> <ul style="list-style-type: none"> <li>• A wreath to be purchased as in previous years. The Clerk would organise this.</li> <li>• A new flag would be purchased. The Clerk would organise this.</li> <li>• A representative from the Parish Council would attend on the day.</li> </ul>	<p>Chair</p> <p>Clerk</p> <p>Clerk</p> <p>Chair</p>
22/10/2018	<p><b>Consultation with other bodies:</b></p> <p><b>Parish Forum:</b> Cllr Sandall attended this meeting at which there was discussion about the Community Infrastructure Fund and the 50% matched funding that now had to be provided. There was also funding of £100k which was to be distributed across the parishes, e.g. for litter picking kits. Further details would be received about this in due course.</p> <p><b>Olney Ward Forum:</b> Cllr Hatton had attended this meeting and the minutes had been circulated.</p>	
23/10/2018	<p><b>Questions from residents:</b></p> <p><b>Ring Croft Farm:</b> A resident asked whether anything further had been heard about this matter and it was confirmed that there was nothing to report at the moment.</p> <p><b>Neighbourhood Plan:</b> A resident asked for clarification on aspects of the Neighbourhood Plan and this was given.</p> <p><b>Salt Bins:</b> A resident raised the question about the salt bin in Chicheley Road which was on its side. It was agreed that this would be rectified.</p>	<p>Chair</p>
24/10/2018	<p><b>Date and Time of Next Meeting:</b> Tuesday 6 November 2018 at 7.30 pm in the Village Hall</p>	

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