

North Crawley Parish Neighbourhood Plan Minutes of Meeting

Meeting Held: The Village Hall, 12 June 2017

Distribution: Those present, the steering group, the Parish Council, Parish Council website, mailing list

Meeting No: 14

Introduction

Gary Magee, Secretary welcomed the residents and stakeholders in attendance and outlined the agenda and objectives of the meeting.

Apologies for absence were received from Andrew Tusting.

Questionnaires

Mike Wilson, Alan Bell and Fred Flower had created a draft questionnaire and all present offered comments as applicable. The next actions include:

- The questionnaire will be edited to take into account all comments
- Copies will be sent to a small group of residents, stakeholders and members of the Parish Council to check and critique them
- A copy will be sent to our planning officer to check that it conforms to the process
- Once we have a questionnaire that we are happy with, it will be typeset and printed for distribution
- Given enough volunteers, the numbered questionnaires will be hand delivered to every household in the village as well as other stakeholders as identified earlier in the project
- A prize draw will be offered as an incentive to get questionnaires completed and returned on time

We aim to get the questionnaires printed and distributed by the end of June to be completed and returned by the end of July.

Welcome to our New Steering Group Member

Thank you and welcome to Helen Beauchamp has joined the steering group. As well as being one of the team, Helen will take on the role of archivist ensuring that throughout the project we maintain evidence of engagement and following the process.



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Further Actions Agreed

Gary Magee is to identify contact details for our current allocated planning officer.

Gary Magee is to find out:

1. The age group of residents to be surveyed
2. A list of all addresses in the NCPNP boundary
3. The effect of the current planning applications on the Neighbourhood Plan and how the steering group should incorporate these applications
4. Where to get the application form to apply for a grant

Fred Flower is to speak to our allocated planning officer to become more familiar with the process of developing a Neighbourhood Plan. Fred will then be able advise the steering group and guide us through the process.

Date of the Next Meeting

To progress the questionnaires, the steering group will meet on Monday, 26 June at 7:30 in The Cock Inn.

Details of the next public meeting to include residents and stakeholders will be forwarded once agreed.