

# NORTH CRAWLEY PARISH COUNCIL



Clerk: Mrs S M Bushnell, 3 Folly Lane, North Crawley, Newport Pagnell, MK16 9LN (01234 391501)

## Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 3 September 2019 at 7.30 pm

Present:	Parish Councillors: L Maclellan (in the Chair), D Harpur, R Hatton, G Ridgeley, J Sandall and K Shaw Clerk and RFO S M Bushnell Ward Councillor K Maclean 17 members of the public	
01/09/2019	<b>Apologies for Absence</b> Ward Councillors D Hosking and P Geary and PCSO C1018 Arlene Ormston	
02/09/2019	<b>Declarations of Interests:</b> Cllr Shaw declared an interest in the item concerning the possible registration of the land in Orchard Way and also on the item concerning the neighbourhood plan.	
03/09/2019	<b>Format of Parish Council meetings:</b> The Chair gave a summary of the information which had been included in the September issue of Scan, as follows: monthly Parish Council meetings were meetings of North Crawley Parish Council to which the public were invited to observe. The meetings were not general public meetings for the raising of views, concerns and complaints on a wide variety of topics. The agenda format had therefore been changed so that comments from members of the public had been moved from the end of the agenda to the beginning which would then allow for these comments to be considered at the appropriate time during the meeting. Members of the public were also encouraged to raise issues with the Clerk or with councillors outside meetings so that, if appropriate, the issues could be placed on the agenda for the next meeting.	
04/09/2019	<b>Approval of Minutes:</b> The minutes of the Parish Council meeting held on 2 July 2019 were agreed by all councillors (Cllr Shaw abstained) and signed as a true record.	
05/09/2019	<b>Items from members of the public:</b> <ul style="list-style-type: none"> <li>• Open meeting concerning the North Crawley Neighbourhood Plan (query raised with Chair prior the meeting)</li> </ul>	

Signed: Chair ..... Clerk ..... Date .....

	<ul style="list-style-type: none"> <li>• Speed cameras needed due to excessive speeding</li> <li>• Removal of tree on Kilpin Green</li> </ul> <p>These items would be considered during the meeting.</p>	
	<b>Matters Arising from the previous meeting</b>	
06/09/2019	<b>Minute 05/07/2019 - Control of Dogs:</b> The Clerk had obtained a quotation for £182.50 (plus VAT) to supply 10 x 3mm aluminium signs which could be mounted on to lamp posts. This would provide weather-proof signs based on the school children’s drawings. It was agreed to proceed with this quotation but the Clerk was asked to ensure that the fixings on the back would also be suitable for fences.	Clerk
07/09/2019	<b>Minute 06/07/2019 - Bend by Ring Tail Farm:</b> There was nothing to report on this matter.	RH
08/09/2019	<b>Minute 07/07/2019 - School banner:</b> The Clerk reported that the church had indicated that they did not want a sign erected in the churchyard as suggested by the school. It was understood that discussions were continuing on this matter.	Clerk
09/09/2019	<b>Minute 09/07/2019 – Highways Weight/Speed limit:</b> There was nothing to report on this at the moment.	JS
10/09/2019	<b>Minute 11/07/2019 – Rural Paths:</b> There was nothing further to report at the moment on the registration of Peter’s Path with the Land Registry. The owners of 47 High Street had not responded to the Clerk’s letter about the leaning fence or rectified the issue and she would write to them again. MKC Rights of Way team was also trying to contact the landowner on the left hand side of this path (FP017) as the overgrown vegetation was also exacerbating the problem.	Clerk
11/09/2019	<b>Minute 12/07/2019 Rural Paths:</b> There was nothing further to report on the installation of the kissing gates. The Clerk would monitor this.	Clerk
12/09/2019	<b>Minute 16/07/2019 Planning “buddy”:</b> The Clerk reported that the “planning buddy” allocated to North Crawley had now left MKC. Details of her replacement were awaited.	

Signed: Chair ..... Clerk ..... Date .....

13/09/2019	<p><b>Minute 22/07/2019 Councillors' Items - Highways:</b> Thanks were due to Cllrs Sandall and Harpur for clearing and cleaning the signs.</p> <p><b>Minute 22/07/2019 Councillors' Items - Footpaths:</b> The Clerk reported that MKC Rights of Way had confirmed that this path would be cleared of weeds and then the surface of the path would be considered. MKC had also asked whether there were any photos available which would show the original condition of this path and it was suggested that the NC Historical Society might be able to help.</p> <p>MKC had confirmed that queries about the car park in Bryans Crescent should be directed to the MKC parking team. The Clerk would contact them.</p>	Clerk Clerk
14/09/2019	<p><b>Minute 23/07/2019</b></p> <ul style="list-style-type: none"> <li>• Nixeys Walk: The Clerk reported that MKC had confirmed that Nixeys Walk appeared on the council mapping system as an adopted highway. It was therefore agreed to contact the Highways Department about this.</li> <li>• The Clerk had written to G Moore about their lorries through the village and it was agreed to phone them also.</li> <li>• The Clerk had submitted a complaint on line about refuse being left behind after collection. It appeared however that the best course of action was to complete the relevant form on the MKC website as soon as spilled refuse was noted at a particular location and this would then be rectified.</li> </ul>	RH/Clerk Clerk
15/09/2019	<p><b>Update from PCSO Arlene Ormston:</b> As Arlene was not present at the meeting, Cllr Hatton read out a report which had been sent by email, as follows: The most common crime at the moment was hare coursing on farmers' fields and so she requested that if residents saw any vehicles on farmers' fields with dogs running around, to call 999 as it was likely to be hare coursing taking place. Hare coursing was illegal and caused criminal damage to the farmers' crops.</p> <p>Recent thefts in other areas: A caravan and a trailer from a farm in Clifton Reynes; Digger stolen from Stoke Goldington at a house that was being renovated; Trailer stolen from farm in Gayhurst.</p>	
16/09/2019	<p><b>Planning:</b> There were no new planning applications to consider.</p>	
17/09/2019	<p><b>Neighbourhood Plan update:</b> The Chair reported that the referendum would take place on Thursday 26 September 2019. She had received a query from a member of the public asking whether a public reading session would be organised prior to the referendum. This possibility was being considered by the Steering Group but might not take place because similar events which had been organised on two occasions previously had not been well attended. Copies of the Plan and associated documents were available to read from the Clerk and at other locations which had</p>	

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	<p>been publicised in Scan.</p> <p>The Chair also confirmed that in accordance with guidance received from MKC, although normal parish council business could be transacted during the period running up to the referendum, care had to be taken to ensure that Council meetings were not used or allowed to be used or manipulated by anyone in relation to the referendum. No further discussion therefore took place on the neighbourhood plan to ensure that nothing was said which would either support or oppose the referendum question.</p>	
18/09/2019	<p><b>Strip of Land in Orchard Way – possible registration as a village green:</b> As background information, the Clerk reported that there were currently three registered village greens in North Crawley – Land to the north of the Church (the Wasteground); Land south and southwest of the lodge at the south eastern entrance of Crawley Grange; Land adjoining the roadside to the east of Rookery Farm at East End; These had all been registered in 1977. To be eligible for registration as a village green, it had to be shown that the land in question had been used by a significant number of local people for at least 20 years for lawful sports and pastimes as of right, i.e. without needing permission, without having to use force and without the need for secrecy. Factual evidence was therefore needed to show that this was the case for this piece of land. As it was understood that the North Crawley Heritage Society intended to apply for this registration itself, it was suggested that they might already have obtained this evidence. Councillors were also asked to gather information on this in order that an informed decision could be made by the Parish Council. It was also agreed to broaden the discussion to see if there were other areas within North Crawley which might meet the criteria. Consideration also had to be given as to what the implications and responsibilities were for the Parish Council for registered village greens. The Clerk agreed to look into this. Cllr Maclean also advised that MKC would have information on the evidence needed in order to apply to register land as a village green and that ultimately, the decision as to whether or register or not rested with MKC.</p>	Clerk
19/09/2019	<p><b>Ward Councillor’s report:</b> Cllr Maclean reported that five awards for infrastructure bids had been given by the Government but that MK’s had not been one of them. MK’s bid was however being considered within the second round.</p> <p>The major roadworks on the A422 had now been completed and the road closure arrangements had gone well with few complaints being received. Any problems had been dealt with speedily. It was hoped that no further work would be required on this stretch of road for many years.</p> <p>He had received information from the Enforcement Officer about 4 Chicheley Road which he would pass on to the Clerk.</p>	

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	He had noted the comments about the state of the roads and speeding and suggested that a list was drawn up as it might be possible for the Head of Highways to make a visit.																																																																					
20/09/2019	<p><b>Finance Matters:</b></p> <p><b>RECEIPTS:</b></p> <table border="1"> <thead> <tr> <th>RECEIVED FROM</th> <th>AMOUNT</th> <th>METHOD</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>North Crawley CC</td> <td>£94.33</td> <td>Bank transfer</td> <td>Reimbursement for cricket nets insurance</td> </tr> <tr> <td>Western Power Distribution</td> <td>£15.19</td> <td>Direct credit</td> <td>Annual wayleave payment for pole and stay</td> </tr> <tr> <td>Milton Keynes Council</td> <td>£16.70</td> <td>Direct credit</td> <td>Recycling Reward bonus</td> </tr> </tbody> </table> <p><b>PAYMENTS:</b></p> <table border="1"> <thead> <tr> <th>PAYEE</th> <th>AMOUNT</th> <th>METHOD</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>Sage UK Ltd</td> <td>£7.20</td> <td>DDebit</td> <td>Payroll software – August 2019</td> </tr> <tr> <td>Wave</td> <td>£25.97</td> <td>DDebit</td> <td>Churchyard water to 8 June 2019</td> </tr> <tr> <td>North Crawley IMC</td> <td>£2,000.00</td> <td>102044</td> <td>Annual grant</td> </tr> <tr> <td>SCAN</td> <td>£150.00</td> <td>102045</td> <td>Annual grant</td> </tr> <tr> <td>G Martin and Sons</td> <td>£336.00</td> <td>102046</td> <td>Replacement of 2 x gate posts at the Ford, Broadmead</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£553.54</td> <td>102047</td> <td>Grass cutting – June 2019</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£553.54</td> <td>102048</td> <td>Grass cutting – July 2019</td> </tr> <tr> <td>Lucy Maclennan</td> <td>£67.49</td> <td>102049</td> <td>Reimbursement for colouring books for prizes</td> </tr> <tr> <td>North Crawley United Charities</td> <td>£40.00</td> <td>102050</td> <td>Annual rent for land at Broadmead</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£462.00</td> <td>102051</td> <td>Removal of tree and stump in Kilpin Green following storm damage</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£511.82</td> <td>102052</td> <td>Grass cutting – August 2019</td> </tr> <tr> <td>Lucy Maclennan</td> <td>£50.48</td> <td>102053</td> <td>Reimbursement for Parish Champion prize</td> </tr> </tbody> </table> <p>Notes: Payments include VAT where appropriate</p>	RECEIVED FROM	AMOUNT	METHOD	DETAILS	North Crawley CC	£94.33	Bank transfer	Reimbursement for cricket nets insurance	Western Power Distribution	£15.19	Direct credit	Annual wayleave payment for pole and stay	Milton Keynes Council	£16.70	Direct credit	Recycling Reward bonus	PAYEE	AMOUNT	METHOD	DETAILS	Sage UK Ltd	£7.20	DDebit	Payroll software – August 2019	Wave	£25.97	DDebit	Churchyard water to 8 June 2019	North Crawley IMC	£2,000.00	102044	Annual grant	SCAN	£150.00	102045	Annual grant	G Martin and Sons	£336.00	102046	Replacement of 2 x gate posts at the Ford, Broadmead	RTM Landscapes Ltd	£553.54	102047	Grass cutting – June 2019	RTM Landscapes Ltd	£553.54	102048	Grass cutting – July 2019	Lucy Maclennan	£67.49	102049	Reimbursement for colouring books for prizes	North Crawley United Charities	£40.00	102050	Annual rent for land at Broadmead	RTM Landscapes Ltd	£462.00	102051	Removal of tree and stump in Kilpin Green following storm damage	RTM Landscapes Ltd	£511.82	102052	Grass cutting – August 2019	Lucy Maclennan	£50.48	102053	Reimbursement for Parish Champion prize	
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21/09/2019	<p><b>2018/19 Accounts:</b> The Clerk reported that communication had been received from the External Auditor which had confirmed that the Parish Council was eligible to complete a Certificate of Exemption from having a review performed as the gross income and expenditure were both less than £25,000 for the 2018/19 financial year. The Certificate had been completed by the RFO and the Chair, submitted to the External Auditor and been publicised on the notice board and the website.</p>																																																																					
22/09/2019	<p><b>Churchyard matters:</b> There was nothing to report.</p>																																																																					
23/09/2019	<p><b>Councillors' Items:</b></p> <p><b>Highways:</b> Cllr Sandall reported that he had received information about a traffic management scheme from MKC. He would pass this round to the other councillors for their information. The matter would be put on the agenda for the next meeting when it would be considered in detail.</p> <p><b>Landscape:</b> The Clerk confirmed that, after inspection by RTM Landscapes, the tree on Kilpin Green was dangerous and too damaged by the storm to save and therefore had to be felled. It was agreed that two more trees would be purchased to replace</p>	JS																																																																				

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	<p>this one and also the tree that was lost under similar circumstances a few months ago. The Clerk agreed to ask RTM for advice as to what trees might be suitable and also the Tree Officer at MKC.</p> <p>The Clerk reported that RTM were awaiting approval from MKC before undertaking the work on the trees in the churchyard.</p> <p><b>Recreation:</b></p> <ul style="list-style-type: none"> <li>• There had been some complaints from residents about cricket balls landing in their gardens and also a report that a child had been hit by a cricket ball whilst in the playground. The IMC was considering ways to improve the protection that was already in place and also possibly extending it further along the side of the field. It was suggested that the Bucks Playing Fields Association might be a source of some funding and the Clerk agreed to investigate how to apply for grant aid.</li> <li>• Following the display of posters, it was reported that the winner of North Crawley Parish Champion 2019 was Anna Shotton and the runner-up was Pam Pinder. A trophy had been bought for the winner and some flowers would be given to the runner-up.</li> </ul> <p><b>Community Safety:</b> Cllr Hatton reported that Thames Valley Police was prepared to provide ANPR (Automatic Number Plate Recognition) cameras to be shared between North Crawley, Lavendon and Moulsoe. The cameras would be deployed according to crime hotspots in the villages. The three Parish Councils would however need to pay a third of the cost of the poles (£1,077 each). It was agreed that this was an excellent initiative and approval was given to this expenditure. The Clerk would inform TVP.</p> <p>Cllr Hatton tabled some traffic speed data which showed that there was a significant amount of excessive speeding. She had asked MKC for some Speed Camera signs.</p> <p><b>Rural Paths:</b> Cllr Harpur reported that he had done further work to keep the ford clear. He had also noticed that the Bridleway sign had disappeared since the gate was repaired and had requested a replacement from MKC only to be told that it was not actually a Bridleway as thought.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	<p><b>Correspondence and new consultations:</b></p>	
<p>24/09/2019</p>	<p><b>Training:</b> The Clerk indicated that she would like to undertake the CiLCA (Certificate in Local Council Administration) qualification which was a four day course (£340) being held in Bicester and completion of a portfolio for which the cost was £350. There was provision in the budget for the course and the remainder could come from the next year's budget. Clerks who had this qualification enabled Parish Councils to apply for Quality Council Status and also to act under the General Power of Competence.</p>	

Signed: Chair ..... Clerk ..... Date .....

	This was approved.	
25/09/2019	<b>Visit by Milton Keynes Mayor:</b> The Clerk reported that she had received an email from the Mayor of Milton Keynes (Councillor Sam Crooks) who asked if he could visit all Parish Councils sometime during his mayoral year which ended in May 2020. He would be happy to participate in a meeting or attend a parish-run event. It was agreed that the Clerk would accept this invitation at a date to be agreed in a few months' time.	Clerk
26/09/2019	<b>Date and time of next meeting:</b> Tuesday 1 October 2019 at 7.30 pm in the Village Hall	

Signed: Chair ..... Clerk ..... Date .....