

# NORTH CRAWLEY PARISH COUNCIL



**Clerk:** Mrs P Reynolds-Nunn, 25 Park Close, Moggerhanger, Beds, MK44 3RY  
Tel: 01767 641281

## Minutes of Parish Council Meeting Tuesday 7<sup>th</sup> June 2016 7/16

**Present:**

Cllr R Hatton (Chair), Cllr K Rogers (Vice Chair), Cllr J Small, Cllr G Magee, Cllr J Hobbs, Cllr E Potts, MK Ward Cllr P Geary, RFO S Bushnell, Clerk P Reynolds-Nunn, 2 members of the public

<b>Item 1</b> 07/06/16	<b>Apologies:</b> MK Ward Cllrs K McLean & D Hosking, Cllr T Stapleton, apologies accepted.
<b>Item 2.</b> 07/06/16	<b>Declarations of interest:</b> None at present.
<b>Item 3.</b> 07/06/16	<b>The Minutes</b> of the Parish Council meeting on 3 <sup>rd</sup> May 2016 were agreed and signed as a true record of that meeting.
<b>Item 4.</b> 07/06/16	<b>Scan Reporter:</b> Cllr Magee agreed to action the SCAN report this month
<b>Item 5.</b> 07/06/16	<b>Planning:</b> 16/00592/LBC – 3 Crawley Grange, Pound Lane. Consent refused. 16/01099/FUL – Workshop at Little Crawley House, no adverse comments. 16/01098/FUL – single storey rear extension at 30 Folly Lane – no adverse comments. Cranfield Development – 16/02039/OUT - there is an outline planning application in with Bedford District Council for 198 houses in Crawley Rd, Cranfield . We will oppose this mainly due to the extra volume of traffic through our village. Mid Beds Council will be asked if there is a Traffic Management Plan in place to avoid contractors lorries and excessive traffic driving through North Crawley. Clerk will ensure we are kept updated with any developments and Cllr McLean is arranging a meeting with Ward Councillors as well as other Parish Councils who are affected by this development.

Signed (Chair).....Date (Clerk).....

<p><b>Item 6.</b> 07/06/16</p>	<p><b>Neighbourhood Plan</b> update. Cllrs Potts and Magee reported that their meetings will be monthly and they will update us each month. Their next meeting is 27<sup>th</sup> June 2016 in the village hall, where a Planning Officer will be present from MK Council to answer questions and give advice. The plan must be led by the Parish Council (legally) although the village are involved in the steering group. There were three options as to how the group would move forward, the best option being that there will be two Parish Councillors and a Chair, all to be appointed from the village, with six or seven other members.</p>																								
<p><b>Item 7</b> 07/06/16</p>	<p><b>Ward Councillor's Report</b> Cllr Peter Geary gave a report on behalf of all three Ward Councillors. There is not too much change following the elections but a new council plan will be agreed shortly. He said that MK Council are aware of the confusion regarding the recent road closures which was a fiasco. Ringway, the contractors, were at fault for not giving enough notice, Tom Blackburn-Maze has succeeded Mike Hainge as Services Director, Public Realm Service Group, and he will be visiting the village shortly to discuss any issues we have. Chequers Lane is still a problem, desperately needing road surfacing; this is an ongoing battle with MK Council. It was suggested to contact Andy Dickinson for the rationale as to why Broadmead was recently done and not Chequers Lane, Regarding Plan:MK, a report is due at end of this year, There are other things going on, feeding into Plan:MK and there have been problems with emails to comment not getting through to Plan:MK in time for the consultation.</p>																								
<p><b>Item 8</b> 07/06/16</p>	<p><b>FINANCE REPORT – 7 June 2016</b></p> <p><b>RECEIPTS:</b></p> <table border="1" data-bbox="432 1442 1402 1688"> <thead> <tr> <th>RECEIVED FROM</th> <th>AMOUNT</th> <th>CHQ/CASH</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>V Anstee</td> <td>£200.00</td> <td>Cheque</td> <td>Exclusive Right fee received for Plot 1 Grave number 192</td> </tr> <tr> <td>General sales</td> <td>£33.00</td> <td>Cash</td> <td>3 x village maps</td> </tr> </tbody> </table> <p><b>PAYMENTS:</b></p> <table border="1" data-bbox="432 1834 1402 2029"> <thead> <tr> <th>PAYEE</th> <th>AMOUNT</th> <th>CHEQUE</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>Anglian Water</td> <td>£15.65</td> <td>DDEBIT</td> <td>Water supplies 23.2.16 – 23.5.16</td> </tr> <tr> <td>James Batchelor-</td> <td>£52.50</td> <td>101854</td> <td>Hire of bouncy castle for village event on 5</td> </tr> </tbody> </table>	RECEIVED FROM	AMOUNT	CHQ/CASH	DETAILS	V Anstee	£200.00	Cheque	Exclusive Right fee received for Plot 1 Grave number 192	General sales	£33.00	Cash	3 x village maps	PAYEE	AMOUNT	CHEQUE	DETAILS	Anglian Water	£15.65	DDEBIT	Water supplies 23.2.16 – 23.5.16	James Batchelor-	£52.50	101854	Hire of bouncy castle for village event on 5
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Bowman			June 2016
S M Bushnell	£32.73	101855	Reimbursement for stationery
Bucks Association of Local Councils	£118.49	101856	2016/17 subscription
RTM Landscapes Ltd	£543.98	101857	Grass cutting – May 2016
Sage UK Limited	£6.00	DDEBIT	Payroll software – May 2016
P Reynolds Nunn	£109.61	101858	Reimbursement for stationery, postage; telephone, internet and travelling expenses
Jonathan Vowles Chartered Accountants	£210.00	101859	Internal Audit of Annual Return 2015/16
R Hatton	£129.16	101860	Reimbursement for items bought for Queen's 90 <sup>th</sup> Birthday event
Came and Company	£594.50	101861	Insurance premium 1 June 2016 to 31 May 2017

All payments include VAT where appropriate  
A comparison had been done before choosing the Ecclesiastical Insurance Company with a three year deal, working out quite a bit cheaper than our present insurers of Aviva. All agreed.  
The possibility of having a facebook link to our new website was discussed; opinions were divided. It was agreed to put it on the Agenda for discussion next month.

Accounts 2015/16 - The Annual Return and Accounts form had been received back from Jonathan Vowles Chartered Accountants following the internal audit. All reconciliations had been checked against the closing balances and all had been found to be in order. No points of note were identified during the internal audit work. The Annual Return would now be sent off to the External Auditor.

2016/2018 National Salary Award – Notification had been received from NALC/SLCC that new pay scales had been agreed to be implemented on 1 April 2016 and 1 April 2017. Using the new pay scales for 2016, the salaries of the Clerk and the RFO would increase to £3,108.90 and £1,919.81 respectively. This represented an annual increase overall of £49.61. It was agreed to implement these new pay scales.

Signed (Chair).....Date (Clerk).....

	<p><b>CHURCHYARD MATTERS</b></p> <p>Mr V Anstee – £200 Exclusive Rights fee received. Exclusive Rights Certificate number 187 was signed for Plot 1 Grave number 192.</p> <p>The work to the corner of the cemetery will hopefully start soon. Once the area is tidied a bench can be sited there, which Roy Platten would like to buy.</p> <p>We hope to have the war memorial work done very soon; it was suggested to ask Roy Mason to contact MKCF (Milton Keynes Community Foundation) to explain the time delay as we don't want to lose the agreed funding of £1050.</p>
<p><b>Item 9</b> 07/06/16</p>	<p><b><u>Residential Safety:</u></b> Cllr Hatton will meet with Rob Ward of MK Council on 16<sup>th</sup> regarding more bollards and where we would like them sited.</p> <p><b><u>Landscape:</u></b> We have received a complaint from a resident concerning the state of the cemetery. There have been difficulties not least the weather which requires the grass to be cut more often than usual, but the contractor has been contacted to resolve the issue.</p> <p>Cllr Hatton has arranged for Oli Rose to strim back the greenery at the ford to tidy the area.</p>
<p><b>Item 10</b> 07/06/16</p>	<p><b>Consultations with other bodies:</b> No meetings had been attended but the NE Forum is scheduled for 30<sup>th</sup> June 2016.</p>
<p><b>Item 11</b> 07/06/16</p>	<p><b>Queen's birthday celebrations:</b> This went very well and was a fantastic success; the weather was perfect and a good time had by all. A vote of thanks was expressed to everyone who worked tirelessly before, during and after the event, also those who donated items and who helped in any way, and all those who attended of course. Together we all made it a great success.</p>
<p><b>Item 12.</b> 07/06/16</p>	<p><b>Councillors Items:</b> Cllr Hobbs is looking into the ownership of the bench in Little Crawley, with a view to getting it repaired.</p> <p>He said that people from Cranfield had been prevented from using the tip at Newport Pagnell, and been told to go to one in Bedfordshire.</p> <p>Cllr Potts reported that she has a meeting shortly with MP Mark Lancaster and if anyone has any issues they would like mentioned, to email her with the details.</p>
<p><b>Item 13.</b> 07/06/16</p>	<p><b>Questions from residents:-</b> None..</p>

Signed (Chair).....Date (Clerk).....

07/06/16	The meeting closed at 9.15pm. All were thanked for their attendance and support. <u>The date and time of the next meeting was confirmed as Tuesday 5<sup>h</sup> July 2016 at 7.30pm in the Village Hall.</u>
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