

# NORTH CRAWLEY PARISH COUNCIL



Acting Clerk: Mrs S M Bushnell, 3 Folly Lane, North Crawley, Newport Pagnell, MK16 9LN (01234 391501)

## Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 5 June 2018 at 7.30 pm

**Present:** Parish Councillors: L Maclennan (in the chair), L Fryer, G Magee and J Sandall  
MK Ward Councillor D Hosking  
Acting Clerk and RFO S M Bushnell  
7 members of the public

01/06/2018 **Apologies for Absence**  
Ward Councillors P Geary and K Maclean  
PCSO C1018 Arlene Ormston

02/06/2018 **Declarations of Interests:** None

03/06/2018 **Approval of Minutes:**  
The Minutes of the Parish Council meeting held on 1 May 2018 were agreed and signed as a true record of the meeting.

### **Matters Arising**

04/06/2018 **Minute 07/05/2018: Landscape:** Cllr Maclennan reported that there were sufficient funds in the budget for the replacement of the rotten portion of the fence only, which was roughly the half of the fence leading up to Pound Lane. Given the previous quotes that had been received, she had authorised Osborn's to carry out the work at a cost of £1,280. The work started on 1 June.

05/06/2018 **Minute 07/05/2018 – MK Play Association:** Cllr Magee reported that the report received after the event had shown that 50 people had attended the event and that it had therefore been judged to be a success. No budget provision had been made this year to pay for additional sessions and it was agreed to explore whether it would be possible to apply for a grant from the Bucks Playing Fields Association to fund some more sessions this year. The Acting Clerk agreed to investigate this.

Signed: Chair ..... Clerk ..... Date .....

06/06/2018 **SCAN Reporter:**  
Cllr Sandall agreed to do the report for this month.

07/06/2018 **Update from PCSO Arlene Ormston:** There was nothing to report as Arlene Ormston was not present at the meeting.

**Planning:**  
08/06/2018 **17/03055/FUL 47 High Street – proposed 3 storey side and front extension:**  
It was reported that an amendment to this application had been made which had the effect of demolishing the existing building and replacing it with a new house. It was noted that the new house appeared to have a similar footprint to the existing house but had a different appearance and design. Following discussion, it was agreed that there were no strong objections for the following reasons – the house would not be visible from the village and would be barely visible from the road due to the trees. It would however be important that the trees on the road boundary of the site were not removed. Cllr Fry agreed to make this comment on the MK Planning Portal on behalf of the Parish Council.

09/06/2018 **16/01099/FUL and 17/01338/DISCO – site at the junction of Chicheley Road and Gog Lane, Little Crawley:** The Clerk reported that she had received an email from a resident expressing concerns about this site. The original application had been for a vehicle repair business but following these two later applications, the business seemed to have changed to a haulage operation based on the use of two large articulated lorries which were regularly parked at the site. These two vehicles on the site meant that the turning circle could not be used which led to commercial trucks being parked on both sides of Gog Lane during the day. An old building on the site also reduced the area of the turning circle. The area also appeared to be encroaching into a field which was agricultural land but it was unclear as to whether this formed part of the existing approved site or whether it was an encroachment. The planning approval specified the times when operations could be carried out and this was not being adhered to, e.g. operations were carried out on Bank Holiday Monday.

The Acting Clerk reported that she had taken some photos of the site and sent them to the Enforcement Officer at MK Planning but no reply had yet been received. It was agreed that the Acting Clerk would send letters to the owner of the land and to Hedge Haulage in an attempt to resolve the matter before taking any further action.

The point was also made that the parking of these large vehicles on the lane made it difficult and dangerous for drivers as they did not have a clear view at the junction. Ward Cllr Hosking agreed to look into the circumstances of this application.

Signed: Chair ..... Clerk ..... Date .....

10/06/2018 **Ring Croft Farm:** Ward Cllr Hosking reported that the notice had been appealed and that this had therefore now been referred to the Planning Inspectorate. An Inquiry would then be held to consider this planning breach enforcement. There was a specific process to be followed and it was not possible to estimate when the outcome would be known.

11/06/2018 **Neighbourhood Plan:** The Parish Councillors had received and commented on the draft copy and suggested some amendments. It was agreed that the revised draft would now be circulated to them and, providing there were no further amendments, it would receive Parish Council approval. The six-week consultation period would therefore start in a few days' time.

12/06/2018 **Ward Councillor's Report:** Ward Councillor Hosking reported that a meeting had been organised by Moulsoe Parish Council about the MKC housing infrastructure bid which would provide for 5,000 homes east of the M1. Two parish councillors from North Crawley had attended. There would be a further opportunity to learn more about this at the Olney Ward Forum on 13 June which was a public meeting. Cllr Hosking reported that the infrastructure bid should only be for projects that had public support as central government did not want to use funds on projects otherwise. It was therefore very important that objections to this proposed plan were made known. Cllr Maclennan reported that at the Moulsoe meeting, it was asked why this proposed development could not take place within the Oxford/Cambridge arc instead where infrastructure already existed. Moulsoe had approached North Crawley suggesting that the councils worked together to try to influence this matter.

Cllr Hosking asked whether the Parish Council had received notification from Historic England concerning the possibility that the war memorial could be added to the List of Buildings of Special Architectural or Historic Interest. It was confirmed that notification had been received.

Neighbourhood Plan: The Ward Councillors would comment on the Plan during the consultation period.

13/06/2018 **Finance Matters:**

**Receipts:** None

**Payments:**

PAYEE	AMOUNT	CHEQUE	DETAILS
Sage UK Ltd	£7.20	DDebit	Payroll software – May 2018
Sage UK Ltd	£7.20	DDebit	Payroll software – June 2018
J Small	£20.00	101973	Reimbursement for plants bought for the stone trough
Rialtas Business Solutions Ltd	£142.80	101974	Finance software and support to May 2019
RTM Landscapes Ltd	£561.02	101975	Grass cutting including Peter's Path
J Sandall	£58.00	101976	Reimbursement for web page bought for the Neighbourhood Plan

Signed: Chair ..... Clerk ..... Date .....

- 14/06/2018 **Approval of the Annual Governance and Accountability Return:** The Acting Clerk reported that the books for 2017/18 had been submitted to the internal auditor for review and that these had now been returned with no problems identified. The Return was therefore signed by the Chair and this would now be sent to the External Auditor for further consideration.
- 15/06/2018 **GDPR (General Data Protection Regulation):** The Privacy Notice, which had been previously circulated, was approved. A spreadsheet detailing the personal data held and processed by the Council was also received and the Acting Clerk asked for any comments to be sent to her for inclusion in the document.
- 16/06/2018 **Churchyard matters:** Cllr Maclennan reported that she had looked at the fence and that it was situated on the boundary of the old part of the churchyard rather than the extended area. It was acknowledged that the extension of the churchyard was the Parish Council's land and that the Council was therefore responsible for maintaining it, including the boundaries. It therefore seemed logical that the rest of the churchyard was the responsibility of the church. It was agreed that the Acting Clerk would write to Nick Freeman to ascertain the understanding of the St Firmin's DCC as far as respective responsibilities were concerned.
- 17/06/2018 **Highways:** As far as Community Speedwatch was concerned, the Chair confirmed that she and some residents from North Crawley were undertaking training on 14 June. There had also been a traffic survey in Brook End today.
- 18/06/2018 **Landscape:**  
**Trees:** The Acting Clerk reported that she had received a response from the Landscape Technical Officer at MKC. He had not commented specifically on the trees in Nixey's walk but confirmed the following as to MKC's approach to tree work:  
 "For any work to trees in a conservation area, a Section 211 Notice to MKC would have to be made before work was carried out. For trees on land owned by MKC, work would only be carried out in the following circumstances:
- If the canopy is touching or within 1.5 metres of the wall of a dwelling house
  - If the tree is implicated in subsidence damage to a dwelling house
  - If the tree presents an immediate risk to health and safety"
- It was agreed that the above principles would be adopted for trees on land owned by the Parish Council.
- Ford at Broadmead:** It was noted that grass cutting was required here and it was agreed that Oli Rose would be approached to carry out the work.
- Dog Refuse Bin:** It was agreed that a further dog refuse bin would be provided at the top of the recreation ground on the fence by the gap adjacent to Kilpin Green. The Acting Clerk agreed to order this from Glasdons

Signed: Chair ..... Clerk ..... Date .....

for delivery to Mrs Hatton who would arrange for it to be installed.  
Mr Chilton would be asked to add this bin to his bin emptying round.

**War Memorial:** The Acting Clerk had received an email from a resident about the posts around the war memorial. One had been knocked down possibly because it was rotten. Cllr Maclennan agreed to investigate this.

19/06/2018 **North Crawley United Charities – Appointment of Trustees:** It was agreed that the following trustees would be appointed for a further term of office: Malcolm Rose, John Plummer, Chris Stapleton, Julia Chinn, Bridget Cookham, Graham Cookham and Jo Small. It was agreed that the Acting Clerk would ask NC United Charities how the grant application process was publicised.

20/06/2018 **Consultation with other bodies:**  
**IMC:** Cllr Magee reported that he had attended a recent meeting of the IMC at which the level of fees being charged to local residents and groups was discussed. There was however a hard balance to be struck between subsidising rates and ensuring sufficient funding for the upkeep of the Institute.

21/06/2018 **Councillors’ Items:** Cllr Magee asked whether a resident who was a Falklands Veteran would be able to place a wreath on the war memorial to mark the ending of the Falklands War. There were no objections to this.

22/06/2018 **Questions/Comments from Residents:**  
**Trees on Kilpin Green:** A resident commented that some of the boughs of the trees on Kilpin Green were very low. This meant that children were swinging on them and causing them to break off. Grass cutting under them must also be difficult. It was agreed that it would be investigated as to what work needed to be done to these trees.

**Little Crawley:** A resident commented that the only access across the fields to North Crawley was via footpaths using styles and asked if the styles could be replaced with gates. It was thought that this had been investigated previously but that no action had been taken. It was agreed to check references to this matter in previous parish council minutes.

A resident commented that a style leading from Little Crawley up the footpath towards Chicheley was very wobbly. It was understood that the landowner was planning to replace the style with a metal version.

**Gog Lane, Little Crawley:** It was noted that the verge had been churned up badly by vehicles.

**Chequers Lane, Myrtle Cottage:** There was a concern about a series of large blue plant pots which had been placed at the front of the property. As this was a public path, they could pose a hazard to pedestrians when walking in the dark.

23/06/2018 **Date and Time of Next Meeting**

Tuesday 3 July 2018 at 7.30 pm in the Village Hall.

Signed: Chair ..... Clerk ..... Date .....