

NORTH CRAWLEY PARISH COUNCIL



Clerk: Mrs S M Bushnell, 3 Folly Lane, North Crawley, Newport Pagnell, MK16 9LN (01234 391501)

Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 2 April 2019 at 7.30 pm

Present:	Parish Councillors: L MacLennan (in the Chair), D Harpur, R Hatton, G Ridgeley, J Sandall and J Stellitano Clerk and RFO S M Bushnell Ward Councillor K Mclean PCSO C1018 Arlene Ormston 18 members of the public	Clerk
01/04/2019	Apologies for Absence Parish Councillor G Magee; Ward Councillors D Hosking and P Geary	
02/04/2019	Declarations of Interests: None	
03/04/2019	Membership of the Parish Council: It was noted that this was the last meeting of the present Parish Council before the elections on 2 May. Leaflets had been delivered to households about the election.	
04/04/2019	Approval of Minutes: The minutes of the Parish Council meeting held on 5 March 2019 were agreed and signed as a true record.	
05/04/2019	Minute 05/03/2019 – MK Play Association: It was reported that three play sessions had been booked in May, June and July.	
06/04/2019	Minute 06/03/2019 - 16/01099/FUL and 17/01338/DISCO – site at the junction of Chicheley Road and Gog Lane, Little Crawley: The Clerk reported that she had contacted the owner of the land. He had confirmed that the additional work to provide a driveway in line with the planning approval would be undertaken soon and that this should alleviate the problem that was occurring on the corner verge.	
07/04/2019	Minute 07/03/2019 - Ring Croft Farm: Ward Councillor Mclean reported that the planning enforcement would be sent to the owner in the next few days and that they were aware that it was being made. They would then have two options – to comply with it or to object against it.	
08/04/2019	Minute 08/03/2019 - Control of Dogs: It was reported that a representative from the school had asked for more information about the Parish Council competition for pupils to make dog control	

Signed: Chair Clerk Date

	signs and that this had been provided to her.	
09/04/2019	Minute 10/03/2019 - Highways: It was reported that the work to rectify the humps on the North Crawley Road had now been completed satisfactorily.	
10/04/2019	Minute 11/03/2019 - Rural Paths: The matter about the access over the ditch at Gog Lane was still with MKC. Cllr Hatton to monitor.	RH
11/04/2019	Minute 12/03/2019 - Bend by Ring Croft Farm: Cllr Hatton was continuing to monitor the progress on this matter.	RH
12/04/2019	Minute 14/03/2019 - Street Lighting: Nothing further was reported on this matter.	RH
13/04/2019	Minute 15/03/2019 - School banner: The Clerk reported that she now had a contact at MKC who dealt with signage in villages who she would be contacting.	Clerk
14/04/2019	Minute 16/03/2019 Litter picking kits: The litter picking event had been very successful. Cllr Hatton would be collecting in the kits to be used for future events.	
15/04/2019	Minute 18/03/2019 Dog Bin at Little Crawley: The Clerk reported that she had received two comments from residents at Little Crawley against the suggestion of siting a dog bin there. The reasons given were that it would be a health hazard, particularly in the summer due to flies, the cost of the purchasing the bin and of emptying it and that there appeared to be no problem with disposing of dog waste bags because they were not found lying around on the ground. As only one resident has requested a dog bin, it was decided not to go ahead with this at the present time. If more residents requested this or if there appeared to be a problem which needed to be addressed, then the matter would be re-visited. A suggestion was made that a further bin could be provided on the recreation ground by the second entrance from Kilpin Green. This would mean that there was a bin at each entrance/exit to the field. Although it was noted that there was not far to walk from one bin to another, it was agreed to purchase another one in view of the depth of feeling about dog fouling in the recreation ground. The Clerk would order the bin.	Clerk
16/04/2019	Minute 23/03/2019 Infrastructure Bid: The Chair reported that she had written to MKC and also Mark Lancaster MP to object to this bid and both letters had been acknowledged. Mark Lancaster had also indicated that he would be objecting to the Bid.	
17/04/2019	Minute 26/03/2019 – Highways Weight/Speed limit: The Clerk reported that she now had a contact at MKC who dealt with speed limits in villages who she would be contacting.	Clerk
18/04/2019	Minute 28/03/2019 – SIDS: The Clerk reported that she had contacted Phil Sears who would be looking into whether any funding could be made available in the new financial year for the installation of a pole.	
19/04/2019	Minute 29/03/2019 – Gate at the Ford: The Clerk had not yet	

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	contacted Richard Martin about the gate.	Clerk
20/04/2019	Minute 30/03/2019 - Tickford Fields Farm: The Clerk had written to the Ward Councillors about this. Cllr Mclean reported that he had received this but that there was little that could be done until the planning application was submitted.	
21/04/2019	Minute 31/03/2019 - Path from High Street to Kilpin Green: The Clerk had not yet ascertained the ownership of this path.	Clerk
22/04/2019	Update from PCSO Arlene Ormston: Since the last report, there had been mostly vehicle related crime, e.g. theft of number plates and tools from vans. There also seemed to be an increase generally in shed break-ins. The following events would be occurring during over next few days/weeks: Operation Drover – 5/6 April; Emergency Services Day in Astwood on Sunday 14 April from 10 am to 1 pm; Coffee Morning in North Crawley with an Inspector visiting to answer questions – 7 May; Tool and Bike Marking in North Crawley 16 May (11 am to 3 pm). If anyone needed to make comments about speeding, they should email greig.mottram@thamesvalley.pnn.police.uk	
23/04/2019	Planning: 19/00343/TPO and 19/00344/TCA Dismantling and pruning of trees at 31 High Street: A site visit had taken place attended by Cllrs Hatton, Harpur and Ridgeley. A number of observations had been made which had been sent to MKC to be taken into account when this application was considered. It appeared that although the email with the letter was received at MKC, it was not passed on to the relevant officer and so was not therefore taken into account. The application was then subsequently approved and trees, which were in the conservation area, had been removed. Phone calls and emails had also been sent by councillors and also by the Clerk before the work took place to try to pause the action, but no response had been received from MKC. Cllr Ridgely expressed serious concerns about this matter and wanted MKC to investigate the circumstances surrounding it and for those officers who were responsible to be disciplined for not carrying out their duties correctly. There should also be recompense to the Parish Council for the loss of these trees. Cllr Ridgeley was concerned that a precedent might have been set here because trees had been felled in a conservation area. It was agreed that Cllrs Ridgeley and Harpur would draft an appropriate response to MKC to be sent out by the Clerk. Tracy Darke, Director of Growth, Economy and Culture and the Ward Councillors would be copied into the letter. 19/00722/FUL Proposed Single Storey side, rear and front extensions (proposed chimney breast, minor fenestration alterations and material alterations to approved scheme 18/01504/FUL at Long Acre, Gog Lane, Little Crawley: It was noted that the original application 18/01504/FUL had already been	GR/DH

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	<p>approved and that this was an amendment to it. Councillors had not considered the original application. The only comment made about the application was the ridge height which was higher than single storey. It was agreed that the Clerk should send a comment to MKC about this.</p> <p>Stopping Up order at Long Acre, Gog Lane, Little Crawley: It was reported that a request had been received from MKC for the stopping up of the highway at this address. Some of the councillors had made site visits and had no objections to the proposal. It appeared that this small piece of land, which formed part of the road verge, had historically been maintained by the owners as frontage to the property although it was actually owned by MKC. The current owners had asked to have this land transferred to them in order to regularise the situation. Cllr Harpur had not yet made a site visit but he agreed to do so in order to ascertain whether or not he was in favour of the application.</p> <p>New house at 4 Chicheley Road: A resident raised concerns about this new property. In particular, the ridge height of the house was higher (possibly by 1.5m) than the houses on either side. The planning approval had indicated that the roofline would be on the same level. The Clerk would contact MKC planning about this.</p>	<p>Clerk</p> <p>DH</p> <p>Clerk</p>
24/04/2019	<p>Neighbourhood Plan update: Cllr Sandall reported that the plan was currently at the stage of Independent Review following the closure of the public consultation period. Some late comments on the draft plan had been received after the end of the consultation period but these had been authorised to be taken into account and had been sent back to the Examiner. The Clerk reported that a Freedom of Information request had been received about site H4 and that a response would be sent within the 20 working day period. A letter and email had also been received from two residents concerned about the access to site H4. The Chair commented that no decision had been taken as to how this site would be accessed; this would be a matter for the developers and would be included in a future planning application. Residents and the Parish Council would be able to comment on the planning application in the normal way. If it transpired that the only way to access the site was over Parish Council land, then this would only be agreed on the understanding that the village would receive sufficient recompense from the developer and that the environmental impact on the land would be kept to a minimum.</p> <p>Several residents were present at the meeting and made their views known on the increase in size of site H4 from the first draft plan to the second draft plan. The increase in the size of that site and the reasons for it had been included in a second consultation period. The second consultation period had been widely publicised on line, via posters around the village, in Parish Council reports in Scan and also via personal emails to residents who had made their email</p>	

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	addresses available to the Steering Group. Hard copies were also available to read in the two pubs, in the shop and during reading mornings held in the Village Hall. Despite this, residents attending the meeting felt that there was insufficient communication and that a public meeting with plans displayed could have been organised in addition. These comments were noted.																																									
25/04/2019	<p>Ward Councillor's Report: Cllr Mclean suggested that with a new Council coming into office in May, it might be prudent to arrange a planning training session for councillors. This was something that he suggested for all parish councils and was very useful. He reported that the HIF bid had been submitted. Plan MK had been approved by Cabinet but had now entered a public period of consultation after which it would be fully adopted. He commented on the work currently being carried out on the path at Brook End which was excellent.</p>																																									
26/04/2019	<p>Finance Matters: RECEIPTS: None PAYMENTS:</p> <table border="1"> <thead> <tr> <th>PAYEE</th> <th>AMOUNT</th> <th>CHEQUE</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>S M Bushnell</td> <td>£760.22</td> <td>102024</td> <td>Clerk's salary Jan – Mar 2019</td> </tr> <tr> <td>HMRC</td> <td>£506.80</td> <td>DDebit</td> <td>PAYE due on above salary</td> </tr> <tr> <td>G B Maze Services Ltd</td> <td>£160.00</td> <td>102025</td> <td>Tree stump removal – Kilpin Green</td> </tr> <tr> <td>M Chilton</td> <td>£223.35</td> <td>102026</td> <td>Bin emptying and bin bags to 31.3.19</td> </tr> <tr> <td>S M Bushnell</td> <td>£31.40</td> <td>102027</td> <td>Travelling expenses to Aylesbury for course 27.3.19</td> </tr> <tr> <td>Wave</td> <td>337.56</td> <td>DDebit</td> <td>Churchyard water to 9.3.19</td> </tr> <tr> <td>BALC *</td> <td>£129.36</td> <td>102028</td> <td>Annual subscription 2019/20</td> </tr> <tr> <td>Sage UK Ltd *</td> <td>£7.20</td> <td>DDebit</td> <td>Payroll software – April 2019</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£252.46</td> <td>102029</td> <td>Grass cutting – March 2019</td> </tr> </tbody> </table> <p>Notes: Payments include VAT where appropriate; * transactions relate to 2019/20 financial year</p> <p>Asset Register: The Asset Register for 2018/19, which had been previously circulated, was approved.</p>	PAYEE	AMOUNT	CHEQUE	DETAILS	S M Bushnell	£760.22	102024	Clerk's salary Jan – Mar 2019	HMRC	£506.80	DDebit	PAYE due on above salary	G B Maze Services Ltd	£160.00	102025	Tree stump removal – Kilpin Green	M Chilton	£223.35	102026	Bin emptying and bin bags to 31.3.19	S M Bushnell	£31.40	102027	Travelling expenses to Aylesbury for course 27.3.19	Wave	337.56	DDebit	Churchyard water to 9.3.19	BALC *	£129.36	102028	Annual subscription 2019/20	Sage UK Ltd *	£7.20	DDebit	Payroll software – April 2019	RTM Landscapes Ltd	£252.46	102029	Grass cutting – March 2019	
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27/04/2019	<p>Churchyard Matters: The Clerk reported that she had attended a course in Aylesbury on Cemetery Management and Compliance which had been very interesting. The main points to note were the need to review the storage of the churchyard records, the transfer of Exclusive Rights to next of kin, etc., and the need to carry out a 5 yearly inspection of memorials for safety and stability. Churchyard Fees: The list of churchyard fees to be charged from 1 April 2019, which had been previously circulated, was approved. Churchyard Inspection: It was agreed to arrange a meeting to discuss the inspection and to agree on maintenance work that needed to be carried out in the churchyard.</p>																																									
28/04/2019	<p>Councillors' Items – Highways: The excellent new path being constructed at Brook End was noted. Cllr Sandall reported that he was also hopeful that a dropped kerb would also be installed on the other side of the High Street as people had to walk across a grass</p>																																									

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	verge when they left the new path. He also reported that an engineer from Highways had indicated that there were no funds available for speed and weight restrictions. However, he would endeavour to install some Truvela strips to monitor the traffic. This would help to build a business case for restrictions.	
29/04/2019	Councillors' Items – Community Safety: Cllr Hatton commented that Wigwam lights, which were operated automatically at school times, would be a good idea on the High Street and also in Folly Lane. The fact that we already had a traffic control person at those times would also help our case.	
30/04/2019	Councillors' Items – Rural Paths: <ul style="list-style-type: none"> • In response to a resident's query previously about registering bridleways and footpaths, this had to be done by 2026. It was thought however, that most if not all of the bridleways and footpaths in the area were already registered as such. The question of Peter's Path, which went through land owned by North Crawley United Charities land, was raised. It was not certain that registering would apply to this as it was on private land. The Clerk would look into this. • It was noted that the fence along the path by 47 High Street was damaged and leaning. The Clerk was asked to write to the resident. 	Clerk Clerk
31/04/2019	Consultation with other bodies: The Chair reported that she and other councillors had attended the Olney Ward Forum meeting the previous week which had been held in North Crawley.	
32/04/2019	Questions and comments from residents: A resident commented that there was no keep left sign by the tip which meant that drivers could go round it the wrong way if there was nothing coming towards them in order to avoid the queue.	
33/04/2019	Date and time of next meeting: Tuesday 7 May at approximately 7.30 pm. This would be preceded by the Annual Parish Meeting which would begin at 6.30 pm. Tea and coffee would be provided between the two meetings.	

Signed: Chair Clerk Date