

NORTH CRAWLEY PARISH COUNCIL



Clerk: Mrs S M Bushnell, 3 Folly Lane, North Crawley, Newport Pagnell, MK16 9LN (01234 391501)

Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 6 November 2018 at 7.30 pm

Present:	Parish Councillors: L MacLennan (in the chair), G Magee, J Sandall and J Stellitano Clerk and RFO S M Bushnell 2 members of the public	ACTION
01/11/2018	Apologies for Absence Parish Councillor R Hatton Ward Councillors D Hosking and P Geary PCSO C1018 Arlene Ormston	
02/11/2018	Membership of Parish Council Jake Stellitano had expressed an interest in becoming a Parish Councillor and it was resolved to co-opt him on to the Parish Council. Proposed by the Cllr MacLennan and seconded by Cllr Sandall.	
03/11/2018	Declarations of Interests: None	
04/11/2018	Approval of Minutes: The Minutes of the Parish Council meeting held on 2 October 2018 were agreed and signed as a true record of the meeting.	
	Matters Arising:	
05/11/2018	Minute 04/06/2018 – MK Play Association: Cllr Magee reported that an application for grant aid had not yet been drafted. He requested that the Clerk sent him another copy of the application form.	Clerk
06/11/2018	Minute 09/06/2018 - 16/01099/FUL and 17/01338/DISCO – site at the junction of Chicheley Road and Gog Lane, Little Crawley: Ward Councillor Maclean was unaware of the current situation on this planning application	
07/11/2018	Minute 10/01/2018 - Ring Croft Farm: Ward Cllr Maclean reported that the planning inspector had quashed the enforcement notice that had been applied to this site for the following reasons: The omission of the residential use at the site; whether there was any agricultural use at the site which would require a change of use;	

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	<p>whether there was sporting activity which did not require permission due to an existing D2 use of the site. The three options were for MKC to serve a second enforcement notice requiring the removal of the courts; a second enforcement notice to include all activities on the site; encourage submission of a planning application so that conditions could be applied to an approval. MKC was seeking to undertake a re-inspection of the site and was taking further advice as to the best way forward.</p> <p>The Clerk reported that on the MKC Planning Portal there was an application for a Certificate of Lawfulness at the site for the continued use of a tennis court (Ref 18/02592/CLUE). It was agreed that the Clerk should contact MKC Planning to ascertain the difference between a CLUE and a retrospective planning application and for information as to the Parish Council's role as a consultee. The Clerk was also asked to look through the previous minutes and provide a potted history of the discussions that had taken place about Ring Croft Farm.</p>	Clerk Clerk
08/11/2018	Minute 27/9/2018 – IMC: There was nothing further to report on this matter.	Clerk
09/11/2018	Minute 28/09/2018 – North Crawley Road: There was nothing further to report on this matter.	Clerk
10/11/2018	Minute 13/10/2018 - 18/02155/OUT: Outline application for residential development (15 units) with approval of access, land at Moat Farm: There was nothing further to report on this matter. The Clerk was asked to contact MKC Planning to find out the date of the meeting when this application would be considered.	Clerk
11/11/2018	Minute 22/10/2018 – Parish Forum: It was decided to request 5 x litter picking kits from the funding which was available to parishes.	Clerk
12/11/2018	Update from PCSO Arlene Ormston: There was no report as Arlene Ormston was not present at the meeting.	
13/11/2018	Neighbourhood Plan: It was reported that no more comments had so far been received during the second consultation period. It was therefore intended to submit the plan to MKC week commencing 19 November to be sent to an independent adjudicator and then ultimately to a referendum. It was resolved, providing no material changes were made to the document, that it should be submitted to MKC as soon as possible after the end of the Consultation Period (Proposed by Cllr Maclennan and seconded by Cllr Stellitano).	
14/11/2018	Landscaping Services from 2020: The Clerk had obtained indicative figures from RTM Landscapes as to the cost of carrying out landscaping work devolved by MKC from 2020. There was a shortfall of £2,024 between this cost and the funding that the Parish Council was likely to receive in order to pay for this work. For this reason and also due to the work involved in consequent contract management, it was agreed that it would be prudent to remain with the service provided by MKC. The Clerk would	

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	communicate this decision to MKC.	Clerk																				
15/11/2018	<p>Ward Councillor's Report:</p> <ul style="list-style-type: none"> • Ward Cllr Maclean reported that all three Olney Ward councillors continued to express their objections to the bid for the Housing Infrastructure Fund (HIF) to develop land east of the M1 Junction 14. There were few details of the bid available as it was at a very high level so it was not possible to know whether or not it would meet the needs of MK in the future. There had been two workshops which ward councillors and representatives of local councils (including Cllr Maclellan) had attended to ensure an awareness of any development plans. • Lavendon was expected to go ahead with ANPR. Funding was however an ongoing issue but it was very useful for police information gathering and also for speed control. Cllr Sandall confirmed that North Crawley was awaiting the results of its assessment from Thames Valley Police as to where equipment should be located. It was commented that a better deal for purchasing systems might be achieved by Parish Councils working together. • Cllr Maclean reported that there was a programme during the current financial year of replacing streetlights with LED versions. These would last longer and would be cheaper to run than the existing lights. He had written to Community Highways to find out when the replacements were due to take place. 																					
16/11/2018	<p>Position of Clerk to the Council: It was reported that Sheila Bushnell was now able to take on the total hours for the post of RFO/Clerk. It was therefore resolved to appoint her to this role from 1 November 2018. This would be at a salary of £422.34 per month for a total of 41 hours (Proposed by Cllr Maclellan and seconded by Cllr Sandall).</p>																					
17/11/2018	<p>Finance Matters:</p> <p>RECEIPTS:</p> <table border="1"> <thead> <tr> <th>FROM</th> <th>AMOUNT</th> <th></th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>Tom Jeffrey</td> <td>£40.00</td> <td>Cash</td> <td>Sale of North Crawley map plus a donation to the Parish Council</td> </tr> </tbody> </table> <p>PAYMENTS:</p> <table border="1"> <thead> <tr> <th>PAYEE</th> <th>AMOUNT</th> <th>CHEQUE</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>Sage UK Ltd</td> <td>£7.20</td> <td>DDebit</td> <td>Payroll software – Nov 2018</td> </tr> <tr> <td>Milton Keynes Council</td> <td>£360.00</td> <td>102000</td> <td>Policy Map Plans printed for</td> </tr> </tbody> </table>	FROM	AMOUNT		DETAILS	Tom Jeffrey	£40.00	Cash	Sale of North Crawley map plus a donation to the Parish Council	PAYEE	AMOUNT	CHEQUE	DETAILS	Sage UK Ltd	£7.20	DDebit	Payroll software – Nov 2018	Milton Keynes Council	£360.00	102000	Policy Map Plans printed for	
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				Neighbourhood Plan	
	Helen Beauchamp	£39.95	102001	Reimbursement for printer inks bought for Neighbourhood Plan	
	BALC	£110.00	102002	Latest edition of Arnold-Baker on Local Council Administration	
	RTM Landscapes Ltd	£511.82	102003	Grass cutting – Oct 18	
	S M Bushnell	£114.18	102004	Reimbursement for Union flag	
	S M Bushnell	£33.00	102005	Reimbursement for poppy wreath	
	S M Bushnell	£12.74	102006	Reimbursement for stationery and diary	
	Cheque cancelled		102007		
	S M Bushnell	£7.00	102008	Reimbursement for hire of Village Hall for Neighbourhood Plan meeting	
	Oli Rose	£30.00	102009	Maintenance of salt bin in Chicheley Road	
	<p>Note: Payments include VAT where appropriate</p> <p>Donation: It was noted that a donation had been made by Mr Tom Jeffrey to the Parish Council of £40 to include the purchase of a North Crawley map. Tom had lived in North Crawley for many years but now lived in Vienna. His father, Peter Jeffrey, had been a strong supporter of the village and of the Parish Council and had been a Parish Councillor and chair of the Council for many years. He was also instrumental in producing the North Crawley map. It was decided that the donation would be put towards the cost of the recently purchased Union flag. The Clerk would send a letter of thanks to Tom.</p>				Clerk
18/11/2018	Churchyard Matters: There were none to report.				
19/11/2018	<p>Councillors' Items:</p> <p>Highways: Cllr Sandall reported that the gullies in the High Street had now been cleared. Some work had been carried out on the footpath from the High Street to Brook End but no improvement had really been achieved.</p> <p>Community Safety: Cllr Sandall had explored the possibility of</p>				

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	<p>Crowd Funding through Facebook for the cost of ANPR cameras but this had not been successful so far. Any money that had been paid would be returned if the target was not reached by the finish date of 28 November. It was pointed out by a resident that not everyone was able to access Facebook and technology in general. Cllr Sandall agreed to ask Fred Flower whether Hawkeye could put something in Scan.</p> <p>The salt bins would probably need to be replenished with salt at some time during the winter. Cllr Sandall agreed to ask Penny Fletcher at MKC for further details of how to purchase salt and get it delivered to the village.</p> <p>Community Safety: The Chair reported that a letter had been received from Matt Rose confirming that he was unfortunately unable to continue looking after the speed indication devices in the village. It was suggested that Cllr Hatton might be able to look into alternative ways to solve this problem. Community Speedwatch had been temporarily stopped due to a staff vacancy at MKC and it was hoped that it would recommence soon.</p>	<p>JS</p> <p>JS</p> <p>RH</p>
20/11/2018	<p>Consultation with other bodies:</p> <p>Planning: The Chair reported that she would be attending the Workshop on the Oxford-Cambridge Arc the next day and Cllr Sandall also indicated that he might attend.</p> <p>IMC: Cllr Magee would be attending a meeting of the IMC the following week.</p>	
21/11/2018	<p>Date and Time of Next Meeting: Tuesday 4 December 2018 at 7.30 pm in the Village Hall</p>	

Signed: Chair Clerk Date