

# NORTH CRAWLEY PARISH COUNCIL



Clerk: Mrs S M Bushnell, 3 Folly Lane, North Crawley, Newport Pagnell, MK16 9LN (01234 391501)

## Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 8 January 2019 at 7.30 pm

<b>Present:</b>	Parish Councillors: L MacLennan (in the chair), R Hatton, J Sandall and J Stellitano Clerk and RFO S M Bushnell Ward Councillor K Maclean PCSO C1018 Arlene Ormston and PCSO C9289 Pat Flynn 3 members of the public	ACTION
01/01/2019	<b>Apologies for Absence</b> Parish Councillor Magee (received after the meeting) Ward Councillors D Hosking and P Geary	
02/01/2019	<b>Membership of Parish Council</b> A leaflet would be drafted to distribute to residents in advance of the parish council elections which would be held in May.	JSt
03/01/2019	<b>Declarations of Interests:</b> None	
04/01/2019	<b>Approval of Minutes:</b> The Minutes of the Parish Council meeting held on 4 December 2018 were agreed and signed as a true record of the meeting.	
	<b>Matters Arising:</b>	
05/01/2019	<b>Minute 05/12/2018 – MK Play Association:</b> There was nothing further to report on this grant application.	GM
06/01/2019	<b>Minute 06/12/2018 - 16/01099/FUL and 17/01338/DISCO – site at the junction of Chicheley Road and Gog Lane, Little Crawley:</b> Nothing further was reported on this matter.	
07/01/2019	<b>Minute 07/12/2018 - Ring Croft Farm:</b> The Clerk reported that a further CLUE had been submitted: 18/02977 Ring Croft Farm Certificate of Lawfulness for the continued use of land as D2 and residential, D2 use of storage/meeting building, clubhouse and bar and siting of mobile home. Cllr Maclean reported that the previous CLUE had been rejected because MKC was not satisfied that it was a lawful use. Another enforcement notice was being considered and a further site visit was to take place. As far as the second CLUE was	

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	concerned, it was stressed that it was important for the planning officers to take into account the planning history of this site over the last 10-15 years. Cllr Maclean agreed to find out the current situation on the second CLUE in time for the next Parish Council meeting.	
08/01/2019	<b>Minute 17/12/2018 - Control of Dogs:</b> The Clerk reported that she had received prices for the specialised dog bins and notices with bag dispensers attached. These were £450 for bins and notices; £350 for bins alone and £125 for the notices only. Some bags were provided with the initial purchase but others would have to be bought at £50 for 2,500. It was noted that this was expensive for bags and that only those particular bags would fit into the dispensers. Following discussion, Cllr Sandall agreed to do some research into other methods of providing signs and bags. It was hoped that the provision of bags for dog owners to use might make the problem of dog waste better. However, any solution would be for a trial period in the first instance to gauge effectiveness.	JS
09/01/2019	<b>Minute 18/12/2018 Landscape:</b> The work to crown reduce the trees on Kilpin Green had now been completed. Unfortunately one of the trees had to be felled because it was split through the main trunk. It was noted that the stump was quite high and could be a trip hazard. The Clerk was asked to contact RTM to have it removed or flattened.	Clerk
10/01/2019	<b>Minute 20/12/2018 – Bridge at the Ford:</b> One of the residents present reported that he had cleared the blockage under the bridge and that the water was now flowing freely. He was thanked for doing this work.	
11/01/2019	<b>Minute 20/12/2018 – Speeding at Brook End</b> Cllr Hatton had spoken to someone at the company concerned who would have a word with the drivers.	
12/01/2019	<b>Update from PCSO Arlene Ormston:</b> It was reported that there had been two caravan thefts in Little Crawley since the last meeting. On another issue, a resident had posted on the Facebook page about a suspect vehicle seen in the area. She stressed that, as well as putting it on Facebook, residents should also inform the police via Crime On Line. This would enable vehicle checks to take place which could prove useful if a crime subsequently occurred. The Clerk was asked to contact Hawkeye to mention this in the next edition of Scan. Operation Drover would be taking place again on Thursday. Hare coursing had been noted in the area over the last few days but no arrests had been made. There was no news on ANPR. Cllr Hatton was given a contact at TVP which she would follow up.	Clerk  RH

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13/01/2019	<b>Planning:</b> There were currently no new planning applications.																																																									
14/01/2019	<b>Neighbourhood Plan:</b> The Plan had been submitted to MKC in December but nothing had been heard since. Cllr Sandall agreed to enquire on progress.	JS																																																								
15/01/2019	<b>Ward Councillor's Report:</b> As far as community security was concerned, Cllr Maclean said that some villages had set up WhatsApp groups where residents could report security concerns, suspect vehicles, etc. These groups had proved to be successful as it separated safety concerns from the more general comments that were put on community Facebook sites. Cllr Maclean had also noticed the serious humps on the surface of North Crawley Road and would be taking this up with MKC.																																																									
16/01/2019	<p><b>Finance Matters:</b> RECEIPTS:</p> <table border="1"> <thead> <tr> <th>RECEIVED FROM</th> <th>AMOUNT</th> <th>CHQ/CASH</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>H W Mason and Sons</td> <td>£70.00</td> <td>Cheque</td> <td>Additional inscription fee – the late Joan Adams</td> </tr> <tr> <td>Mrs T Hutchings</td> <td>£350.00</td> <td>Cheque</td> <td>Exclusive Right fee</td> </tr> <tr> <td>Groundwork UK</td> <td>£900.00</td> <td>Direct credit</td> <td>Additional Neighbourhood Plan grant for consultancy fee</td> </tr> <tr> <td>H W Mason and Sons</td> <td>£200.00</td> <td>Cheque</td> <td>Memorial fee – K Ramsden</td> </tr> </tbody> </table> <p>PAYMENTS:</p> <table border="1"> <thead> <tr> <th>PAYEE</th> <th>AMOUNT</th> <th>CHEQUE</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td>Sage UK Ltd</td> <td>£7.20</td> <td>DDebit</td> <td>Payroll software – Jan 19</td> </tr> <tr> <td>S M Bushnell</td> <td>£686.21</td> <td>102012</td> <td>Clerk's salary – Oct to Dec 18</td> </tr> <tr> <td>HMRC</td> <td>£457.20</td> <td>DDebit</td> <td>PAYE relating to above salary</td> </tr> <tr> <td>M Chilton</td> <td>£218.00</td> <td>102013</td> <td>Bin emptying and bags to 31.12.18</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£570.00</td> <td>102014</td> <td>Crown lifting of trees on Kilpin Green</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£408.00</td> <td>102015</td> <td>Removal of split tree from Kilpin Green</td> </tr> <tr> <td>Wave</td> <td>£13.32</td> <td>DDebit</td> <td>Water to 9.12.18</td> </tr> <tr> <td>O Rose</td> <td>£40.00</td> <td>102016</td> <td>Replacement of leaking cemetery tap</td> </tr> </tbody> </table> <p>Note: Payments include VAT where appropriate</p>	RECEIVED FROM	AMOUNT	CHQ/CASH	DETAILS	H W Mason and Sons	£70.00	Cheque	Additional inscription fee – the late Joan Adams	Mrs T Hutchings	£350.00	Cheque	Exclusive Right fee	Groundwork UK	£900.00	Direct credit	Additional Neighbourhood Plan grant for consultancy fee	H W Mason and Sons	£200.00	Cheque	Memorial fee – K Ramsden	PAYEE	AMOUNT	CHEQUE	DETAILS	Sage UK Ltd	£7.20	DDebit	Payroll software – Jan 19	S M Bushnell	£686.21	102012	Clerk's salary – Oct to Dec 18	HMRC	£457.20	DDebit	PAYE relating to above salary	M Chilton	£218.00	102013	Bin emptying and bags to 31.12.18	RTM Landscapes Ltd	£570.00	102014	Crown lifting of trees on Kilpin Green	RTM Landscapes Ltd	£408.00	102015	Removal of split tree from Kilpin Green	Wave	£13.32	DDebit	Water to 9.12.18	O Rose	£40.00	102016	Replacement of leaking cemetery tap	
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17/01/2019	<p><b>Budget 2019/20:</b></p> <p>It was reported that the draft budget for 2019/20 had been discussed in detail at a budget meeting held on 7 January 2019 attended by Cllrs Maclennan, Stellitano, Hatton and Sandall and the Clerk. Each budget heading was discussed and decisions made as to the amount required next year. All expenditure budget headings to remain the same as the current year apart from the following: Landscape contract –increased from £4,000 to £4,500 in light of possible extra work which might be required, e.g. in the churchyard Seat Replacement – budget reduced from £750 to £500</p>																																																									

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	<p>Water – budget reduced from £75 to £65</p> <p>Telephone/Internet expenses – budget reduced from £150 to £50</p> <p>Printing – Increased from £40 to £50</p> <p>Emptying litter and dog bins – increased the amount paid from £870 to £893. This was a cost of living increase and also in view of the fact that an additional bin which required servicing had been added during the year.</p> <p>Clerk’s salary – This was increased in line with the 2019/20 NJC pay scales agreed for local government employees. The total salary was £5,200 pa.</p> <p>Section 137 Expenditure – Budget increased from £50 to £280 to include poppy wreath, union flag and a play session</p> <p>No change was made to the income budget headings.</p> <p>After taking into account the above amendments, the bank balances, committed expenditure for the rest of this year, etc. the estimated cash balance to carry forward to 2019/20 was estimated to be £5,219. After adding the net expenditure for 2019/20, the precept requirement was calculated to be £15,414. This was £451 more than the previous year.</p> <p>The draft budget for 2019/20 was approved. Proposed by Cllr Maclennan and seconded by Cllr Hatton</p>	
18/01/2019	<p><b>Precept 2019/20:</b></p> <p>The amount of precept to be levied from Milton Keynes Council was agreed at £15,414. Proposed by Cllr Maclennan and seconded by Cllr Sandall</p>	
19/01/2019	<p><b>Churchyard matters:</b></p> <p>The late Kenneth Ramsden – Exclusive Right of Burial fee received for Garden of Rest Plot 2/18. Grant of Exclusive Right certificate number 193 was approved and signed.</p> <p>The late Joan Adams – Additional inscription on Garden of Rest plot 1/11 was approved.</p> <p>The late Kenneth Ramsden – Memorial application for Garden of Rest plot 2/18 was approved.</p>	
20/01/2019	<p><b>Councillors’ Items:</b></p> <p><b>Highways:</b> Cllr Sandall reported that the drain in Brook End had been rectified. Cllr Hatton agreed to contact highways about the humps in North Crawley Road</p>	RH
21/01/2019	<p><b>Councillors’ Items</b></p> <p><b>Community safety:</b> Cllr Hatton reported that the recent reports from the camera had recorded some horrifically high speeds, particularly coming into the village from Cranfield. She also reported that there was a new automatic camera system (Sentinel)</p>	

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	<p>which might be worth considering. This system recorded speed, registration numbers and took a photo of the driver. The camera was also remotely activated so did not have to be hand held at the side of the road. Cllr Hatton agreed to look further into this. There might also be a possibility that a camera could be shared with other parish councils and it was agreed that this should be brought up at the next forum meeting.</p> <p><b>Rural Paths:</b> Following the theft of caravans at Little Crawley, a ditch had been dug by the owners between the land and the highway with a plank over for access. A safer solution needed to be put in place for walkers and Cllr Hatton agreed to inform MKC about this.</p>	RH  RH
22/01/2019	<p><b>Questions and comments from residents:</b></p> <p><b>Bend by Ring Croft Farm:</b> A resident raised a concern about the bend by Ring Croft Farm. Barriers had been knocked down some time ago and cones were in place. This was an eyesore and needed to be resolved. Cllr Hatton agreed to contact MKC about this.</p>	RH
23/01/2019	<p><b>Date and Time of Next Meeting:</b> Tuesday 5 February 2019 at 7.30 pm in the Village Hall</p>	

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