



Minutes of Meeting

Meeting Held: Village Hall, 21 November 2016

Distribution: Those present, the Parish Council, Parish Council website, mailing list

Introduction

Mathew Chinn, Chairman, outlined the agenda and objectives of the meeting.

Apology for absence was recorded for Julie Saunders.

The minutes for the meeting of 17 October 2016 were approved.

Declarations of interest were requested and none were raised.

Update on stakeholder engagement

Landowners, updated by Mike Wilson.

Mike Wilson and Fred Flower are in the process of plotting the landowner's property on a village map. They have walked fields and spoken to some landowners. It is a finite task but will require more time to complete.

Education, updated by Andrew Tusting.

Andrew has spoken to the North Crawley Church of England School and to Wellies. Both organisations were helpful and supportive and he gained a valuable insight into the local issues that affect them.

Andrew gave a concise rundown of the main points of interest which included the facts that 62% of the children at North Crawley School lived outside of the village, both organisations suffered, losing children when their parents move them early to other local schools in order to secure a place at their chosen school and Wellies, a private nursery for children from 3-5 years old would benefit greatly if there was a footpath from the village.

Clubs and Organisations, updated by Robin Marlin.

James Sandall and Pat Marlin have contacted the WI, the Cricket Club, the Bowls Club, the Zumba Club and are seeking a contact for the Gun Club. Progress has been made and responses are expected from the various committees.

Service Providers, updated by Trevor Shaw.

Work on this has started although responses from these large corporations are slow. Some information has been gained from MK Council. Trevor suggests that the service provider's information will be more valuable later in the North Crawley Neighbourhood Development Plan process and it is likely to have little influence at this stage.

Business Owners, updated by Gary Magee

The main business owners have been identified and initial contacts have been made with a few. More time is required on this task. It was suggested that for all of the task force, a brief explanation of the North Crawley Neighbourhood Development Plan and process may be useful so that we were delivering a consistent message. Esther Potts volunteered to draft the explanation.



The Church, updated by Trevor Shaw and Nick Freeman.

Nick and Trevor have approached the Church and started the conversations. The Vicar is aware about the North Crawley Neighbourhood Development Plan and has expressed a hope that any development will include affordable housing.

Engagement and Communication Strategy

It is a duty in the Neighbourhood Development Plan process to make every effort to involve all stakeholders. It is also agreed that any messages that go out to the various groups in letters, posters, flyers etc. must all be professional and should be recognisable with a logo or brand.

Alan Bell discussed ideas for public workshops to gain involvement and input from residents. Alan is willing to assist with the design and running of these workshops. He also suggested the development of a poster template and letterhead into which various messages could be overlaid.

It was suggested that maybe the pupils at North Crawley Church of England School could help us to design a logo.

Mathew Chinn explained that the Communication and Engagement Strategy will be sent out with this month's minutes. **Please can everybody on the steering group read through this document so that we are ready to accept it or debate it next meeting. Hard copies will not be provided at the next meeting.**

Article for The Scan

Mathew Chinn read out the article that he composed for the Scan. These articles are meant to be informal, starting a conversation with local residents and stakeholders. Matthew will compose similar pieces over the next few months to develop the style after which others may offer to compose the article.

Test Questionnaire

It is the views of the steering group that the questionnaire(s) should not be too frequent ideally there should only be one. The content therefore must capture all of the information required and have the highest possible completion rate.

Ideas can be taken from the Olney & Sherington questionnaires and once the North Crawley questionnaire has been drafted it is felt that it should be tested on a small group.

Andrew Tusting has kindly volunteered to read the Olney & Sherington questionnaires and to report back at the next meeting.

Date of the Next Meeting

The next steering group meeting will be held on Monday, 19 December at 7:30 pm in the village hall.